Application Process Timeline

NuLevel Management | Follow these steps to successfully complete your rental application

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⚠️ **IMPORTANT - Property Viewing Required First:**
While you can submit your application anytime, we will NOT begin processing (or pull your background check) until all applicants have viewed the property. This prevents wasted time and money if you see the property and decide you don't want it.

⏰ **Critical Deadline:**
You have
10 days
from when we pull your background check to submit ALL required documents. Applications without complete documentation will be abandoned.

1   Submit Online Application   Day 0

Complete the online application form for your desired property

Your Action:
Visit 'Apply Now' section

Important Details:

- Review Qualifications page first
- Can apply before or after viewing
- All adults 18+ must apply

2   Property Viewing REQUIRED   Before processing begins

✅ MANDATORY

All applicants must physically view the property - We will NOT process your app until viewing is confirmed

Your Action:
Schedule via Tenant Turner

Important Details:

- Self-guided showing system
- Can be done before or after submitting application
- We won't pull background check until you've viewed
- Prevents wasted time if you don't like property/area

3 Background Check Initiated

After viewing confirmed

⚠ CRITICAL DEADLINE

Once viewing is confirmed, we pull your credit and background reports - Your 10-day clock starts here

Your Action:
Wait for notification

Important Details:
- You'll receive email/text notification
- 10-day deadline begins NOW
- Viewing must be completed first

4 Submit Required Documents

Within 10 days

◯ ACTION REQUIRED

Provide all checklist items and authorization forms

Your Action:
IMMEDIATE ACTION REQUIRED

Important Details:
- Employment Authorization (top section only)
- Landlord Authorization (top section only)
- Proof of income (2 years history)
- Photo ID
- Proof of funds for move-in
- Letter of Explanation (if needed)

5 Verification Process

3-7 business days

We contact your employers and landlords directly

Your Action:
Ensure contacts are responsive

Important Details:
- We verify employment & rental history
- Make sure your references respond quickly
- Delays often caused by unresponsive landlords/employers

6 Application Review & Decision

1-3 days after complete

Final review of complete application file

Your Action:
Wait for decision

Important Details:
- All documents must be received
- All verifications completed
- Approval or denial notification sent

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Move-In

Sign lease and move into your new home

Your Action:
Coordinate move-in date

Important Details:

- Must move in within 14 days of approval
- Holding deposit may extend timeline
- Pay all move-in costs
- Setup renters insurance

Quick Reference

Important Deadlines

- Must view property BEFORE processing begins
- 10 days to submit all documents after background check
- 2 weeks to move in after approval

Contact Information

- Phone: (951) 787-8282
- Email: staff@nulevel.net
- Website: www.nulevelmgmt.com

Income Requirements:

Combined household income must average 2.5x monthly rent over the past 12 months, with 24 months of verifiable income history required.

Questions? Review our FAQ page at www.nulevelmgmt.com or contact us directly.

NuLevel Management | 4150 Chicago Avenue, Suite 5548 | Riverside, CA 92517 | Equal Opportunity Housing Provider